

Student Drop off and Pick up *Procedures*

The drop-off and pick-up in the Green parking lot can be very frustrating and dangerous. Sometimes there are vehicles double parked, left unoccupied, or parked at the curb, and some students are dropped off in the middle of the parking lot.

To alleviate this safety concern, drop off and pick up procedures have been modified to provide a safer area for adults and students alike.

DROP-OFF

From 7:15 to 7:30 parents will pull forward along the curb in the staff parking lot until they reach the stop sign or the car in front of them. An adult or student in a yellow or orange vest will open the door for your child and greet them. Once you drop your child off, you will exit the line and proceed towards the exit of the parking lot.

PICK UP

At the end of the day parents picking their child(ren) up will enter the parking lot and pull forward along the curb in the staff parking lot until they reach the stop sign or the car in front of them. Parents will wait WITH their vehicle until dismissal when their child exits the school. An adult or student in a yellow or orange vest will assist your child by opening the door. When your child is secured in the vehicle, you will exit the line and the parking lot. The cars behind you will pull forward.

PLEASE NOTE

Students are NOT allowed to enter the parking lot or cross between vehicles to enter your vehicle. When dropping off or picking up your child you must remain in your vehicle in line at the curb designated by the orange cones.

USE OF CROSS WALK

Parents who are parked in the parking lot during drop off and pick up are asked to use the blue cross walk located at the end of the parking lot by the school marquee if they need to enter or exit the school building.

Please be patient with us as we work to make our drop off and pick up areas safer for children and adults. **Thank you for your support and patience!**